



Ryton Federation Progression in Punctuation

| | The Basics - Full Stops and Capital Letters, Question and Exclamation Marks | Commas | Apostrophes | Inverted Commas | Other |
|--------|---|--|--|--|---|
| EYFS | *Write own name using a capital letter *Beginning to use a capital letter and a full stop when writing single sentences (<i>At this level, children to show awareness when reading together of full stops, question marks, exclamation marks</i>) | | | | |
| Year 1 | *Uses a capital letter for: the pronoun 'I', names of people, places and days of the week * Beginning to punctuate sentences using a capital letter and a full stop, question mark or exclamation mark | | | | |
| Year 2 | Sentences are mostly demarcated using full stops and capital letters Sentences are usually demarcated using question marks and exclamation marks | Commas usually used in lists | *Usually uses apostrophes to show contracted forms *Sometimes uses apostrophes to show singular possession e.g. <i>The girl's book</i> | | |
| Year 3 | Consistent use of full stops, capital letters, exclamation marks and question marks | Consistent use of commas in lists | Consistently uses apostrophes to show contracted forms and singular possession | Sometimes uses inverted commas to demarcate speech | |
| Year 4 | | Uses a comma after a fronted adverbial | Usually uses apostrophes to mark singular and plural possession (where appropriate) | Mostly uses inverted commas to demarcate speech Sometimes follows punctuation rules for speech e.g. <i>He said, "Follow the rules!" (commas after the reporting clause; end punctuation within inverted commas)</i> Starting to use a new line each time there is a new speaker | |
| Year 5 | | * Usually uses commas to mark phrases or clauses *Brackets, dashes or commas are used to indicate parenthesis | | *Usually follows punctuation rules for speech *Sometimes follows the correct rules for 'interrupted speech' | |
| Year 6 | | | | Mostly applies correct punctuation to speech | * Use of hyphens to avoid ambiguity * Punctuation of bullet points when listing information *Can use colons to introduce and semi colons within a list *Beginning to use colons and semi colons within sentences |